

INEBRIA 2021 Guidelines Individual Poster Presentations

Congratulations on being selected to present at the INEBRIA 2021 Virtual Conference, and thank you in advance for your contribution to expand our knowledge base!

The Scientific Committee encourages high quality presentations with content corresponding closely to that of the submitted abstract. Please follow the guidelines given below carefully while preparing the presentation slides and for presenting at the conference.

General Guidelines

- The presentation should be delivered in English.
- Poster presentation authors must:
 1. Prepare a 5 to 7 minutes pre-recorded video presentation prior to the conference
 2. Be available for a 1-hour Q&A live session on 24th September 2021. It has been scheduled for 12:30 – 1:30 PM IST.
 3. Be prepared to respond to questions and comments submitted against your Poster, on all three days (see section 'On the Day of the Conference' below)
- The presentation must be delivered by one person. It is mandatory for the presenting author to register in order to be able to present at the conference. You can register at: <https://www.inebriaconference.com/registrations>

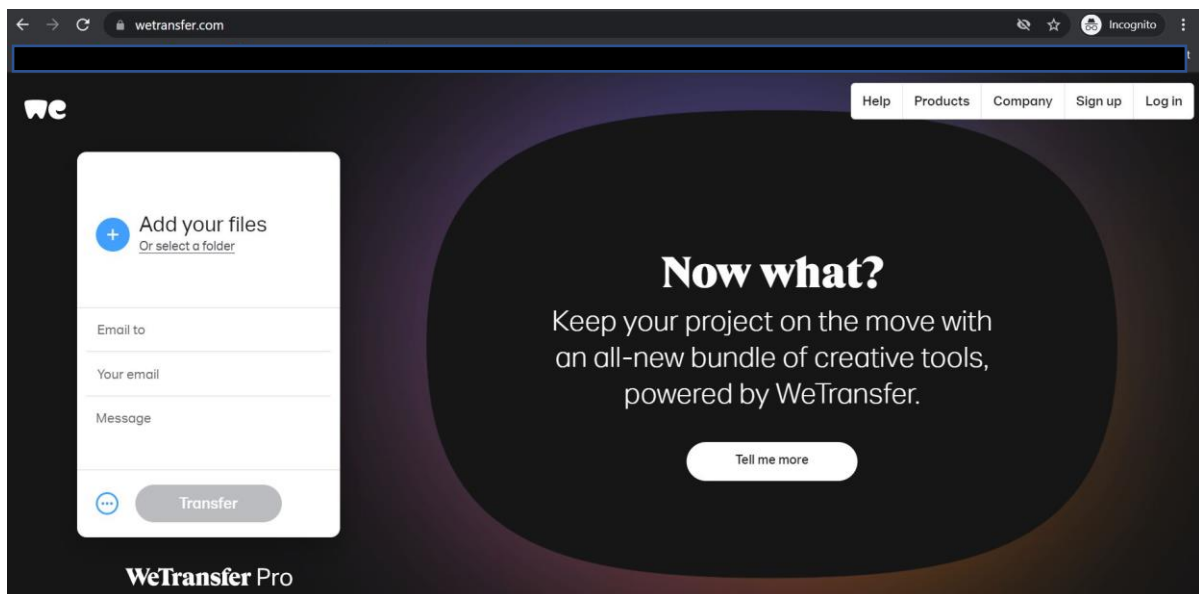
Prior to the conference: Sending materials to the INEBRIA Scientific Committee

- All the authors must prepare:
 - i. Poster (PDF format only)
 - ii. A 5 to 7 minutes pre-recorded video explaining the poster (MP4 file format only).
 - iii. Any other supplementary materials the author might want to provide like linked research publications, references, additional readings, etc.

Please note: Given that this is a virtual conference, it is mandatory for all authors to share the aforementioned files and any supplementary materials with us by 5th September 2021.

- Before making the submission, please title your files in the following format:
Poster_First and last name of author_first three words of abstract
title_poster/recording/materials
For example: Poster_Yashi Gandhi_Brief intervention on_recording

- We request you to share the following documents with us using WeTransfer only. Please follow the steps outlined below:
 - I. Open <https://wetransfer.com/> on your browser
 - II. Add all the files (poster, pre-recording, other materials) by clicking on the 'plus' sign (as shown in the screenshot below)
 - III. For the 'Email to' field: enter inebriaconference@sangath.in
 - IV. For the 'Your email' field: enter the presenting author's email ID
 - V. Click on 'Transfer'



Guidance on creating your poster

The poster must contain:

- i. Title of presentation, names of authors and institutional affiliations.
Please note: For reasons of transparency, possible Conflicts of Interest between authors must be mentioned
- ii. Introduction: Background information and purpose/rationale of the study
- iii. Methods: Describe the experimental design, setting(s), sample size, techniques, data analysis procedures, approach and/or statistical procedures used as applicable
- iv. Results: Brief description of the data and findings
- v. Discussion/Conclusions: Communicate the interpretation of the results and indicate their relevance, describing how this will add new information to the field
- vi. References

Other recommendations:

- It must be a vertical/portrait 48 by 36-inch poster.
- The poster must be limited to one page.
- Ensure that the font is legible.
- Consider using a sans-serif font (e.g., Helvetica, Arial).
- Use a white/light-coloured background and a dark-coloured text.

- Use graphics instead of text when feasible, and avoid large blocks of text.
- Each figure should include a short title, be accompanied by a brief caption that describes the figure and what it demonstrates, and should contain citation(s), if applicable.

On the Day of the Conference

- The conference hosts will set up individual booths for each presenter in advance. These booths will consist of the poster, author's pre-recorded video as well as all additional materials that have been submitted to the INEBIRA committee.
- The presenters will have access to their individual booths on all the days of the conference. You can view questions that may have been posted about your presentation and respond to the audience members at your convenience.
- You will be required to be present for a 1-hour session which has been scheduled on 24th September 2021 from 12:30 PM to 1:30 PM IST in the program to help facilitate a live interaction between the authors and presenters. During this time, audience members can chat as well as have an audio/ video conversation with the authors of the poster.
- Every presenter will be sent a unique link to join their respective Airmeet booth.
- All presenters should join the link at least 15-minutes before their session starts. A member of the INEBRIA team (host) will be waiting for you, and the 15-minutes will be used to acquaint you to the Airmeet features and test your audio and video.

Speaker guide for using Airmeet, our virtual platform

Written

<https://www.airmeet.com/hub/product-blog/step-by-step-guide-use-airmeet-for-speakers/>

Video

<https://www.loom.com/share/bbeea54beb124816ae304aa4655b4281>

Contact information

For presentation-related queries

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For platform-related (AirMeet) queries

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